

## REQUIREMENTS FOR BUILDING PERMIT APPLICATION DRAWINGS

All building permit applications are reviewed by Building Department and Community Development Department prior to the issuance of a permit. For this reason, a clear drawing of the proposed construction must accompany each application.

### PLEASE SUBMIT TWO DUPLICATE COPIES

#### A. GENERAL REQUIREMENTS FOR ALL PLANS

1. North arrow
2. Fully dimensioned lot lines
3. Fully labeled and dimensioned existing and proposed structures (houses, patios, existing and proposed garden and retaining walls).
4. Adjacent streets labeled with the proper names.

#### B. PLANS FOR BLOCK WALL PERMITS

1. All items under "A" above.
2. Building overhangs in side yard setback areas.

#### C. PLANS FOR SWIMMING POOL/SPA PERMITS

1. All items under "A" above.
2. Fully dimensioned location of pool and appurtenant pool equipment in relation to front, side and rear property lines (p.l. to substructure).
3. Proposed pool enclosure.
4. All proposed decking.

#### D. PLANS FOR PATIOS

1. All items under "A" ABOVE.
2. Proposed footings, posts, headers, rafters and roofing, the connections, including bracing or method of attachment to any existing structures, fully dimensioned.

#### E. PLANS FOR BUILDING ADDITIONS

1. All items under "A" above.
2. Fully dimensioned drawings, the foundation plan, the floor plan, the roof plan, and at least one elevation and section to completely describe the anchorage, the framing and the interior and exterior enclosures, including roof. Changes to the existing structure shall be clearly shown, fully describing any removed windows, doors, walls, roofs and floors. Electrical, plumbing and HVAC details shall be included and compliance with the State Energy Requirements shall be fully documented with the necessary calculations and certified by the requisite signature.